



We're happy to announce that, as of this morning, an eSignature feature is now available for you to use with our Guaranteed Investment Funds! In a time when face-to-face contact is not easy, this new feature will allow you to collect electronic signatures from Clients. This should speed up the application process.

To access this feature, you'll find a new "eSignature Form Selection tool" icon on the right side of the Sun Life Advisor home page after you sign into the secure site. You will also find a link under the "Tools & Illustrations" menu across the top of the site. Once you click "eSignature Form Selection tool", you'll see a list of available forms that you can have your Clients sign electronically. These forms include the following:

- **4601: Sun Life Guaranteed Investment Funds (GIFs) – Non registered/Registered/Locked-in Application**
- **4602: Sun Life Guaranteed Investment Funds (GIFs) - TFSA Application**
- **4603: Sun Life Guaranteed Investment Funds (GIFs) - Nominee & Intermediary Application**
- **4622: Transfer authorization for registered investments - Sun Life Guaranteed Investment Funds (GIFs)**
- **4545: International tax classification for an entity**
- **4573: International tax classification for individuals**

How to learn more

We've created materials to help you learn more about eSignature. You will find these on the home page of the secure Sun Life Advisor site.

The eSignature feature is only temporary. It is, however, one step in a larger journey we're embarking on towards the implementation of our eApp, which will be available later this year. We'll share more information with you about our approach to eApp in the coming months.

Questions? Please contact your Wealth Sales distribution team.

Sincerely,

The team at Sun Life Assurance Co. of Canada.

